

Fulford Parish Council

The Cemetery Lodge, Fordlands Road, Fulford, York, YO19 4QG

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Minutes of the Meeting of Fulford Parish Council

held at 19:30 on Tuesday 12th October 2021 in the Old Library, Fulford Social Hall

Present: Cllr. Juliet Koprowska (Chairman); Cllr. Keith Aspden (Vice-Chairman); Cllr Vivienne Clare; Cllr. Simon Marsh; Cllr. Mary Urmston. The Clerk accessed the meeting by Zoom and Cllr. de Vries attended online by Zoom as a member of the public.

21075. Chairman's welcome

The Chairman welcomed all present to the meeting.

21076. To receive apologies and approve reasons for absence

Apologies and reasons for absence were received from Cllr. de Vries, Cllr. Walker and the Clerk. It was RESOLVED to approve the reasons for absence.

21077. To receive any declarations of interest

Cllr. Urmston declared a non-pecuniary interest in Item 21087.b.ii). Cllr. Koprowska declared a non-pecuniary interest in Item 21087.a.i).

21078. To receive and consider any candidate applications for co-option to the Parish Council

An application had been received from Neil Dumoulin and was considered. It was RESOLVED to co-opt Neil Dumoulin to the Parish Council. In the absence of the form for signature, it was agreed that Mr Dumoulin would sign the Declaration of Acceptance of Office at the next meeting but be permitted to take part in the meeting as a councillor from this point.

21079. To receive and approve the Minutes of the Parish Council Meeting held on 14th September 2021

It was RESOLVED to approve the minutes as a true record.

21080. To receive and consider Parishioners' Questions:

There were no outstanding questions to consider.

21081. To note correspondence listed at Appendix 1 and decide on any necessary action

a. Crowdfunder Local Action Fund Information email

Noted

b. Environment Agency Newsletter September 2021

Noted.

c. Email from York University Boat Club relating to trees

Noted. It was RESOLVED to provide the update from the University of York on the Boat Club Facebook post.

d. Email update on St Oswald's School 250th Birthday Celebration

Noted.

e. Email Announcement for the Queen's Platinum Jubilee Beacons from the Public Sector Network

It was noted that CoYC is making arrangements for a Beacon.

f. NALC Chief Executive Bulletins dated 10th, 17th & 24th September

Noted.

g. NALC Newsletter 29th September 2021

Noted.

h. YLCA White Rose Updates 10th September and 1st October

Noted.

i. YLCA Update on MHCLG name change

Noted.

21082. To consider and confirm any decisions listed at Appendix 2 made under the delegated powers

It was RESOLVED to formally approve the following decisions taken using delegated powers:

Chairman's Initials

- Decision dated 23rd September to contact the organisers of a proposed regular Artisan Market with a view to exploring the options for use of either Fulford Social Hall or the Parish Field on School Lane as a potential venue for the market;
- Decision dated 27th September to approve the recommendation to install a smaller bus shelter on Selby Road at 2m wide;
- Decision dated 29th September 2021 to renew the annual insurance in accordance with the circulated quote received;
- Decision dated 6th October 2021 to accept the Came & Co Insurance quotation for named drivers for renewal of the annual motor insurance for the Cemetery vehicle
- Decision dated 7th October 2021 for no objections to the following planning applications:
 - 21/02045/FUL - Erection of garage/home office following removal of garage. 42 Naburn Lane Fulford York YO19 4RL
 - 21/02090/TCA - Fell 3no. Sycamore trees in a Conservation Area. Dick Turpin House 30 Main Street Fulford York YO10 4PX

21083. To receive and consider a report from the Ward Councillor and decide on any necessary action
Cllr. Aspden agreed to report matters as they appeared in the course of the meeting agenda.

21084. To receive and consider any report from the Police and decide on any necessary action
The Police reports for September had been circulated and were noted. It was further noted that the police can only include incidents that have been reported to them.

21085. Financial Matters

a. To approve the payments presented for authorisation

It was RESOLVED to approve the following payments.

Fulford Parish Council								
PAYMENTS LIST								
Voucher	Code	Description	Supplier	VAT Type	Net	VAT	Total	
299	PC3 IT - Support and Services	Monthly Subscription Payment	Microsoft Ireland Operations Ltd	S	20.62	4.13	24.75	
317	PC8 SH - Broadband	Broadband and Phone Payment	Plusnet	S	24.62	4.92	29.54	
316	CBM3 Telephone/Broadband	Broadband and Phone Payment	Plusnet	S	61.84	12.37	74.21	
318	PC3 Bank Charges	Bank Service Charges	Unity Trust Bank	E	27.15		27.15	
324	PC3 Insurance	Annual Insurance Charges	Came & Company Local Council Insurance	E	2000.00		2000.00	
325	CBM3 Insurance (excl. pick-up truck)	Annual Insurance Charges	Came & Company Local Council Insurance	E	1896.69		1896.69	
323	PC3 IT - Support and Services	Laptop Care Package Renewal	HP Inc UK Limited	S	55.33	11.07	66.40	
357	PC3 Prepaid Card Service Charges (Expend)	Monthly Subscription Payment	Expend Limited	S	6.99	1.40	8.39	
358	CBM3 Prepaid Card Service Charges (Expend)	Monthly Subscription Payment	Expend Limited	S	6.99	1.40	8.39	
359	CBM4 Personal Protective Equipment (PPE)	PPE	Elcocks Ltd	S	13.95	2.79	16.74	
360	PC8 SH - Repairs/Maintenance Contingency	Lighting Strip Replacements	Reeds Electrical SE York	S	19.97	4.00	23.97	
328	CBM8 Net Salary - Superintendent	Net Salaries	All Staff	X	8851.71		8851.71	
262	CBM3 Business Rates	Business Rates Monthly Payment	City of York Council	E	798.00		798.00	
319	CBM3 Business Rates	Business Rates Monthly Payment	City of York Council	E	798.00		798.00	
365	CBM5 Vehicle Running Costs (Tax/Insurance/MOT)	Cemetery Vehicle Insurance - Named Drive	Came & Company Local Council Insurance	E	441.10		441.10	
361	PC3 IT - Support and Services	Multi-Device Cleanup	Avast	S	24.99	5.00	29.99	
362	PC3 IT - Support and Services	Virus Protection	Avast	S	24.99	5.00	29.99	
322	Mary Keys Charity Wind Up	Balance of the Mary Key Charity Fund due to be donated prior to charity wind up	Carecent York	E	300.00		300.00	
313	PCS Play Equipment - Maintenance & Repairs	Play Equipment Repairs	Playscheme	S	195.00	39.00	234.00	
314	PC8 SH - Cleaning/Hygiene	Commercial Cleaning Charges	Smart Cleaning Group Limited	S	300.00	60.00	360.00	
315	PCS Play Equipment - Annual RoSPA Inspection	Playground Inspection Charges	RoSPA Playsafety Limited	S	203.50	40.70	244.20	
326	CBM5 Machinery - Servicing/Repairs/Components	Tyre repairs/replacement	Tech Tyres Ltd	S	18.00	3.60	21.60	
327	CBM3 Recruitment	Recruitment Advertisement Fee	City of York Council	S	66.67	13.33	80.00	
352	PC8 SH - Cleaning/Hygiene	Commercial Cleaning Charges	Smart Cleaning Group Limited	S	300.00	60.00	360.00	
363	PC8 SH - Safety Inspections/Service Charges	Landlord's Gas Safety Certificate	Nortons Heating	S	64.50	12.90	77.40	
364	CBM7 Cleaning Materials	Cleaning Supplies, PPE, & Stationery	Viking	S	59.45	11.89	71.34	
334	CBM8 HMRC Monthly Payments	Monthly HMRC Payment	HM Revenue & Customs	X	2509.43		2509.43	
335	CBM8 NYFF Monthly Payment	Monthly NYFF Payment	North Yorkshire Pension Fund	X	3023.27		3023.27	
354	PC9 Home Working Allowance	Home Working Allowance Payment	Rachel Robinson	X	26.00		26.00	
Total					21697.66	293.50	21991.16	
								2 of 2

- Accounts >
- Payments >
- Awaiting Authorisation ✓
- Beneficiaries >
- Standing Orders >
- Direct Debits >
- Stationery >
- Stop Cheque >
- Secure Messaging >
- My Details >
- [Help / FAQs](#)

Awaiting Authorisation

Customer: Fulford Parish Council

Select the transactions/instructions you wish to authorise or reject

[Email Reminder](#)

Type	Payment Details	Amount	Post Date	User
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 30-80-12 19511888 Arthur J Gallagher Ref: 21/75410 FULFORD PC	-441.10 GBP*	ASA*	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 77-72-77 02497165 RACHEL ROBINSON Ref: FPC HW ALL	-28.00 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 20-81-53 80/82319 NY1*	-3,023.27 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 06-32-10 12001039 HWPC PAY/INC CUMB Ref: 391P5001483082007	-2,509.43 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 25-75-24 05208942 Eggsend Ref: FULFORD PC ROBINSON	-394.31 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 25-75-24 05208942 Eggsend Ref: FULFORD PC MCCABE	-211.20 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 30-00-02 01383340 VKING Ref: 729539 INV/887108	-71.34 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 30-99-99 01072501 NORTONS HEATING Ref: INV38738 FULFORD PC	-77.40 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 40-47-31 94/24291 SMAHT CLEANING Ref: FULFPC INV4391	-380.00 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay New BB*	From: 80-83-01 20445852 Unity Current Account 12 To: 40-47-31 70897558 ClyoYorkCouncil Ref: 9103570771FPC	-80.00 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 40-47-31 44057890 TECH TYRES LTD Ref: FPC YO10671	-21.80 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay New BB*	From: 80-83-01 20445852 Unity Current Account 12 To: 06-01-53 38413295 Carcent Ref: MaryKeya Donation	-300.00 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 80-22-31 70525385 ROSIYA PLAY SAFETY Ref: INV 58598 FULFORD	-244.20 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 40-47-31 94/24291 SMAHT CLEANING Ref: FULFPC INV5278	-380.00 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay BB	From: 80-83-01 20445852 Unity Current Account 12 To: 20-99-06 10813975 S J Darby Ltd Ref: FULFORD 10899	-234.00 GBP*	13 Oct 2021	Rachel Robinson Mrs Rachel Robinson

Please note: Transactions which remain 'Unauthorised' for over 1 month will automatically be cancelled.

[Reject Transactions](#)

[Authorise Transactions](#)

Page Generated at 13:29 on 08 Oct 2021

b. To note the receipts presented
The following receipts were noted.

demolition of existing single garage, and erection of 2m high timber fence to rear 11 Tilmire Close York YO10 4NG

It was RESOLVED to submit no objections but request a condition to ensure that provision is made for the safe movement of hedgehogs through the fence from Mitchell's Lane.

iii) 21/02153/FUL | Single storey rear extension, 2m high front and side boundary fence to include a vehicular gate | Coppergate House 132 Main Street Fulford York YO10 4PS

It was RESOLVED to delegate the drafting of a letter of objection to the planning working group with the following objections:

- Harm to the character and appearance of the conservation area
- Lack of any public benefits to justify causing harm to heritage
- Loss of hedgerows and potential impact on protected trees

iv) Proposed Upgrade to Existing Radio proposed upgrade to existing radio base station installation at CTIL 11247323, Fulford, SW off Heslington lane east, York, North Yorkshire, YO10 5ND, N.G.R E: 461856 N: 449884

It was noted that the pre-application consultation deadline expired some time ago but comments can be provided when an application is submitted.

v) YOR16409 Proposed 5G Telecommunications Installation for H3G UK

It was RESOLVED to respond to say that the Parish Council has no concerns about the proposal (a mast located along the access road to the Designer Outlet).

b. Ongoing applications

i) 20/02123/FULM - Erection of 14no. dwellings with associated garages and infrastructure (revised scheme). Germany Beck Site East of Fordlands Road York.

No update.

ii) 20/01471/FULM - Change of use of existing bungalows (Use Class C2) to residential accommodation where care is provided (Use Class C3(b)) with construction of associated parking court and access driveway from Fulford Park (resubmission). Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA

It was RESOLVED to submit the following additional comments:

Having considered the further information recently submitted, the Parish Council maintains its previous objections to this application and provides further comments:

- The narrowing of the road layout on Fulford Park is likely to reduce road safety for drivers and pedestrians on a bend where the road is already narrow and where patients from the surgery regularly park.
- There is no information on how the entrance gate will be operated in practice, whether by automatic opening or by other means.
- The concerns of the Woodland Trust regarding the value of the veteran trees on the site provide further reasons why the risk to trees is not acceptable.

It was noted that the recent consultation for the Local Plan is available online and will presumably have been sent to the Inspectors. No date for future hearings has been set.

c. To note the following Local Planning Authority decided applications since the last meeting

The following LPA decided applications were noted:

21/01586/FUL | Hip to gable roof extension with replacement dormer to rear and 2no. additional rooflights to front | 28 Low Moor Avenue York YO10 4NH – LPA Approved

21/01780/TPO | Fell 5no. London Plane trees protected by Tree Preservation Order no.7/1987 | York Designer Outlet St Nicholas Avenue York YO19 4TA – LPA Approved subject to conditions

21088. To receive and consider any update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC) to include:

a. To receive a report from attendees of the meeting of the LAC on 28th September 2021

It was noted that the new representatives for Germany Beck residents had not been invited to the meeting by Persimmon Homes. It noted that the City of York planning department case officer for Germany Beck has left and the Interim Assistant Director Place Directorate at City of York Council, Michael Slater is also leaving by the end of the month. It was further noted that there have been changes in the executive personnel at Persimmon responsible for Germany Beck. The minutes have not yet been received but it was agreed they would be circulated once available.

Councillors had reported the Parish Council's concerns for the reduction in the width of the green corridor due to the houses being built in the wrong location to the LAC and it was noted that no action to redress the reduction will be taken.

b. To consider any items for the next meeting agenda

The next meeting is due to be held in January 2022 and it was agreed to consider agenda items for that meeting closer to the time.

21089. To receive and consider a report from the Cemetery working group and decide on any necessary action to include:

a. Update on recruitment of Trainee Cemetery Administrator and Groundsperson

It was noted that the advert for the vacancy was placed on 22nd September with a closing date of 15th October and some applications have been received. The applications will be reviewed for shortlisting after the closing date and interviews will be held during November.

b. Further response to Cemetery visitor's restated request relating to vehicular access

It was noted that the visitor has been informed that the matter cannot be reconsidered by the Parish Council until 6 months have passed from the date of the previous decision.

21090. To receive and consider a report from the Open Spaces working group and decide on any necessary action on open space matters to include:

a. Outstanding issues

b. Parish Field matters to include:

i) Update on the Parish Field Developments

Cllr. Aspden reported that he had received an update from the Project Officer, Paul Forrest who has had meetings with Sport England and with the consultants who have promised to bring forward the plans and costings. Paul has also been in touch with another company to provide an alternative quote in case it proves useful. There is unlikely to be news on a drainage solution until the end of the year and the project is unlikely to begin until next year but a further update will be received in the coming weeks.

A resident had emailed in connection with litter on the Parish Field, particularly the littering of bottles at weekends. Councillors expressed gratitude for the resident's actions to help clear the litter and agreed that the litter left by groups gathering there at weekends was a difficult problem to resolve. It was agreed that the Open Spaces working group and Clerk would investigate the viability of suggestions made during discussion including consideration of extra/alternative signage, councillor led volunteer groups, lighting, bins, additional employment and the ongoing project surrounding the pavilion.

ii) Any update on proposal for a water fountain

No update.

c. Consideration of Allotments matters including those resulting from Allotments Meeting of 5th October:

It was noted that were 4 allotment tenants in attendance at the meeting. The following matters were discussed and would be deferred to the Open Spaces working group to consider any recommendations to the Parish Council at a future meeting.

i) Proposed vehicular gate update

It was reported that the tenants in attendance were in favour of the proposed replacement gate. No proposals for how it should be funded had been considered.

ii) Request for wood chip delivery arrangements

It was noted that supplies of wood chips were requested by some tenants.

iii) Request for driveway works

It was noted that a request for works to the driveway had been requested.

iv) Border hedge update

It was noted that the plot holders in attendance were in favour of planting a hedge along the vehicular access perimeter but not along the border between the Cemetery and the Allotments.

It was noted that the plot holders in attendance queried the reason for the presentation of the accounts in the current format including cumulative figures from 2016 together with the level of the water rates. The water is on a metered supply. It was noted that the plot holders in attendance were accepting of the new guidelines on sheds and outbuildings. Requests for overhanging trees to be trimmed was also noted together with a request for two allotments meetings to be scheduled in advance for each year. It was noted that some plot holders wanted a skip and others didn't.

d. New signs for Village Green and Parish Field update

It was noted that Cllr. Koprowska and the Clerk had carried out a survey and the signs will be replaced at the Parish Field (one of the replacements to be re-located from the former boundary fence to near the gated entry). Signs will also be replaced at Fordlands Road and a new sign pointing to the steps to the beach will be installed at the Village Green. Cllr. Aspden will email the school to see if the IT department might want to help design the new signs.

e. Consideration of any update on play equipment repairs and installation to include consideration of RoSPA Inspections dated 15th September 2021

It was agreed that the additional play equipment repairs incurred this year could be added to the Double Taxation claim and further repairs considered by the Open Spaces working group.

f. Update on repairs and maintenance of benches and noticeboards to include

i) Replacement bench options

It was agreed to delegate consideration to Open Spaces to bring back to a future meeting. Picnic tables were considered for installation on the site of the old slide at School Lane. It was agreed to defer consideration of picnic tables and other equipment to the consultation with local residents for the Parish Field as a whole,

g. Update on the vandalised trees on the Pinfold

It was RESOLVED to give the trees more time for any potential recovery before considering any replacements.

21091. To receive and consider a report from the Social Hall working group and decide on any necessary action to include:

a. Consideration of a reported roof leak

It was noted that one of the hirers had reported a leak in the roof in the Main Hall. Roofers have previously tried to repair the roof but the location of the leak has not been discovered. It was agreed that in the long term a new roof and a refurbishment is going to be necessary. It was RESOLVED that Cllr. Clare will liaise with the Clerk to instruct a roofer to quote for a repair.

b. Consideration of a faulty light fitting

It was RESOLVED to ask the usual electrician to repair the faulty light.

21092. To receive and consider any update from the Fulford Climate and Ecological Emergency Working Group to include:

a. Launch of a “Just One Thing (I can do to help the planet)” campaign in 2022

Cllr. Koprowska proposed the generation of a list for the launch of the “Just One Thing (I can do to help the planet)” campaign in the new year to include:

- Actions that have no cost or save money
- Actions that might have a fairly modest cost e.g. purchase of a water butt
- Actions that might be quite expensive but where there might be benefit from getting together with others e.g. neighbours grouping together to fund solar panels

In addition, the new website could include an area where people could engage with what they are doing for their “Just One Thing” which could give other people ideas for what they could do.

This led to a discussion of the planned Parish Council strategy/visioning meeting. Cllr. Aspden suggested that the idea could link in with Ward team and the new CoYC Lal Area Coordinator (for Fulford, Heslington and Fishergate) as part of an overall strategy. It was agreed that the Annual Parish Meeting may make a good forum to bring residents and the other groups together to contribute ideas towards the campaign and the broader Parish Council strategy with the newsletter being used to help consultation with residents. A three stage approach was agreed: Strategy/Visioning Meeting for Parish Councillors; a second meeting including the Ward Team and other local groups; a third meeting with Fulford residents at the Parish Meeting in May.

21093. To consider any update on the defibrillator fundraiser to include consideration of electrician quote

It was noted that the final total for the fundraiser was £834 and the donation has been received. Councillors were grateful to all who contributed to the fundraiser and also expressed thanks to Kevin Burbage Electrician who has generously donated his labour for the installation of the defibrillator. It was noted that a further £220.79 needed to be raised to qualify for the Yorkshire Ambulance Service 999 Scheme to provide the defibrillator and cabinet and Cllr. Clare agreed to draft a Ward Grant application for the remaining funds.

21094. To consider any update on the Mary Keys charity wind up

It was noted that the donation of £300 to Carecent was in the list of payments to authorise which will leave £21.56 from the charity funds to spend on a trophy to donate to Fulford Show. It was noted the donation of a reasonable quality cup to Fulford Show would attract more engagement. It was RESOLVED to contact the Fulford Show organisers to clarify which category would be best to offer the prize for. It was further RESOLVED to add £80 to the trophy budget from the Community Grants budget to give a total of £101.56 to purchase a higher quality and more appealing trophy.

21095. To receive a report on adopted policies and consider any proposals for additions or amendments to include:

- a. Consideration of draft Complaints Policy**
- b. Consideration of draft Safeguarding Policy**
- c. Consideration of draft Annual Leave Policy**

Draft policies for each of the above had been circulated and it was RESOLVED to approve each of the policies.

21096. To consider a Christmas newsletter edition

It was RESOLVED to defer further consideration on whether a Christmas or a New Year newsletter would be suitable, or both and it was agreed a newsletter could be limited to two pages. Consultation questions for a Parish Strategy and the Just One Thing Campaign could be included.

21097. To consider a venue for a proposed regular artisan market

Following some discussion, it was RESOLVED that Cllr. Aspden would discuss options with the Clerk for potential future ideas.

21098. To consider any specific projects or financial commitments for inclusion in the 2022/2023 Budget preparations

It was noted that preparations for the 2022/2023 Budget needed to begin and suggestions for new play equipment, social hall renovations were mentioned to be included in budget considerations. Cllr. Clare included consideration of new windows for the Social Hall and the potential for a complete renovation of the Social Hall in the near future was discussed. Cllr. Aspden suggested a reserve be considered for additional play area equipment which could include possible fencing, picnic benches etc.

21099. To consider any updates or information resulting from recent training webinars and decide on any necessary action

There were no training reports to consider.

21100. To consider exclusion of the press and public from the discussion of any aspect of item 21101 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

It was RESOLVED to exclude the press and public from the discussion of any aspect of item 21101 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

21101. To receive and consider reports from the HR panel and Clerk and decide on any necessary action to include:

a. North Yorkshire Pension Fund consultation on amendments to governance documents

The consultation was noted.

It was noted that the Cemetery Superintendent performance review has been scheduled with the Clerk and Cllr. de Vries for 3rd November.

It was noted that the Clerk will be on leave between 22nd and 26th October.

21102. To consider and propose any items for inclusion on the agenda for the next meeting

Agenda items will be provided by email at a later date.

21103. Confirm date and time of next meeting.

The next Parish Council meeting is due to be held on 9th November at 7.30pm.

There being no further business, the Chairman closed the meeting at 21:37.

Signed _____
Chairman

Appendix 1

21080. Correspondence List:

- a. Crowdfunder Local Action Fund Information email;
- b. Environment Agency Newsletter September 2021;
- c. Email from York University Boat Club relating to trees;
- d. Email update on St Oswald's School 250th Birthday Celebration;
- e. Email Announcement for the Queen's Platinum Jubilee Beacons from the Public Sector Network
- f. NALC Chief Executive Bulletins dated 10th, 17th & 24th September;
- g. NALC Newsletter 29th September 2021;
- h. YLCA White Rose Updates 10th September and 1st October;
- i. YLCA Update on MHCLG name change.

Appendix 2

21081. Delegated Powers Decisions:

- a. Decision dated 23rd September to contact the organisers of a proposed regular Artisan Market with a view to exploring the options for use of either Fulford Social Hall or the Parish Field on School Lane as a potential venue for the market;
- b. Decision dated 27th September to approve the recommendation to install a smaller bus shelter on Selby Road at 2m wide;
- c. Decision dated 29th September 2021 to renew the annual insurance in accordance with the circulated quote received;
- d. Decision dated 6th October 2021 to accept the Came & Co Insurance quotation for named drivers for renewal of the annual motor insurance for the Cemetery vehicle
- e. Decision dated 7th October 2021 for no objections to the following planning applications:
 - 21/02045/FUL - Erection of garage/home office following removal of garage. 42 Naburn Lane Fulford York YO19 4RL
 - 21/02090/TCA - Fell 3no. Sycamore trees in a Conservation Area. Dick Turpin House 30 Main Street Fulford York YO10 4PX